

DRAFT
Minutes of the 15th Annual General Meeting
15 Assemblée générale annuelle

Gwen Shea Hall
Centre Wakefield La Pêche

Tuesday October 5, 2021 19:00 / Mardi le 5 octobre 2021, 19h00

1. Welcome and opening of the assembly / Bienvenue et ouverture de l'assemblée générale annuelle

Irene Richardson, President and Ivan Hale, Vice President, opened the meeting, thanked volunteers and those who made donations and provided grants and welcomed all attendees. Irene introduced the board members. She thanked Andrew Ryan and Estella Arlott who are stepping down from the Board.

2. Approval of the agenda / Approbation d'ordre du jour

The agenda was approved as circulated (moved Ruth Salmon, seconded Guillaume Lamoureux).

3. Approval of the minutes of the 2020 AGM / Approbation du procès verbal AGA 2020

The minutes of the 2020 Annual General Meeting were approved with one modification where 2018 was written instead of 2019 in referring to previous minutes (moved David Park, seconded Elizabeth Logue).

4. President's Report / Rapport du Président

Irene Richardson provided a brief overview of the activities which took place in the previous year. Due to COVID there were very few program activities. The Centre was used as a vaccination centre by CISSSO. Irene presented statistics concerning the number of visits to the centre and number of vaccinations while it was rented by CISSSO. She commented on what good tenants they were and reported that the rent they paid was helpful to cover operating expenses. Irene also reported that the board was busy applying for grants and studying options for the future sustainability of the centre. She outlined several activities already planned for the next year. She advised that the board had advertised for a GM and they are now studying the applications with a view to first getting a GM on board and then recruiting more appropriate staff.

The President's report was accepted (moved Carol Faulkner, seconded Sally Swan)

5. Treasurer's Report / Rapport de la Trésorière

Carolyn Nolan, Treasurer of CWLP presented the financial statements for 2020-21. She noted that the centre was in a strong financial position with money in the bank.

6. Approval of the 2020/2021 Financial Statements

BE IT RESOLVED THAT:

The audited financial statements for the fiscal year ending March 31, 2021 prepared by Prins, Parker and Lebano as presented at the Annual General Meeting of the Centre Communautaire Wakefield La Pêche Coop de Solidaire on October 5, 2021 are hereby approved. (moved John Parker, seconded Kolleen Gibson)

7. Presentation of the budget for 2021/22

Carolyn Nolan noted that we are projecting a balanced budget for 2021/22. There were questions about staff salaries which were projected to cover the GM position and additional positions to be determined. There were questions about the amortization of the mortgage which is amortized over 17 years. Finally there was a question about grants and it was reported that none of the projected grants are COVID dependent.

8. Appointment of the Auditors / Nomination des Auditeurs.

The members were presented with the following resolution to appoint the independent accountants for the 2020-2021 fiscal year.

BE IT RESOLVED THAT:

Prins, Parker and Lebano are hereby appointed as independent accountants to conduct the Review Engagement of the Financial Statements of the Centre Communautaire Wakefield La Pêche Coop de Solidaire for the fiscal year 2020/2021.(moved by Chris Harris, seconded by Karen Bays)

The treasurer's report was accepted (moved Ruth Salmon, seconded Sally Swan)

9. Future of the Centre

David Park provided a report on the work that had been done in the past year to advance concepts to improve the future sustainability of the centre and to enhance the use of the centre. He pointed out that there have been substantial changes in LaPêche and we are at a watershed moment to move forward ideas that have been discussed over the previous years. He emphasized that the board would like to engage the community in making decisions on the preferred changes to the centre. Consultations with the community will be scheduled over the coming months. Topics to be discussed with the community include: human resources, shared resources, ownership, a cultural future, fundraising and our community.

10. Election of new directors / Élection des nouveaux administrateurs

David Park presented the names of current board members seeking re-election for the following term (Carolyn Nolan, Irene Richardson, Kathleen Lauder) 2 board members entering their second year of

their term (Ivan Hale, Chris Harris) and 2 appointed representatives (Pam Ross for the municipality and David Park for the support members of the coop).

Four people who had been nominated introduced themselves:

Lisa Utronik, Sally Swan, Helene Giroux and Kollen Gibson

Nominations were invited from the floor. Carly Woods was nominated by Karen Bays and seconded by Carolyn Nolan. Ned Ellis was nominated by Phil Cohen and Seconded by Lisa Utronik.

David Park advised that as there are 13 positions available on the board and we have 13 positions filled all candidates are acclaimed.

The new board was approved (moved Ivan Hale, seconded Claude Giroux)

11. Questions and Discussion

- A question was posed concerning how to join a committee. Irene advised that anyone wishing to volunteer in any capacity could contact her through the website at Direction@Centrewakefieldlapeche.
- David Park advised that all members would be advised about consultations and all are encouraged to attend and participate.
- Neil Faulkner pointed out that the newsletter is an important tool for communication.
- Ilse Tursen asked if new staff would be recruited as employees with benefits and that was confirmed.
- Carol Faulkner asked if the board minutes were available to the members. Irene responded that they are posted on the website in the member only section.
- Phil Cohen remarked that the community is growing and the centre needs to grow with it. He also advised that we need to engage the Algonquins, on whose land we are based.
- The opinion raised by Elizabeth Logue at the 2020 AGM concerning the need to ensure that the board executive are all elected members, and none are appointed, was raised again. The board advised that this would be reviewed and a possible bylaw amendment would be brought to the members if the board deemed this was in the best interests of the coop.
- John Parker advised that the Recreation Association would like to be invited to board meetings in order to ensure better coordination.
- Elizabeth Logue thanked board members and concurred that we need to engage more people. She suggested that we can increase participation with better sharing among networks.
- Add an item to the agenda for next year - Business Arising from previous AGM.

12. Closing of the assembly / Clôture de l'assemblée

The meeting adjourned at 8:37 p.m. (moved Elizabeth Logue, seconded Sally Swan)