

## MINUTES

**Centre Wakefield LaPêche**  
**ORDRE DU JOUR / AGENDA Conseil d'administration**  
Thursday August 12 2021 @ 19:00  
BY ZOOM

Present	Absent	Quorum
Irene Richardson David Park Kathleen Lauder Ivan Hale Pam Ross Carolyn Nolan	Andrew Ryan Chris Harris	

**1. Approval of agenda**

Kathleen moved and Irene seconded approval of the agenda

**2. Conflict of interest**

There was no reported conflict of interest

**3. Approval of minutes of previous meeting**

David moved and Carolyn seconded approval of the minutes of the July board meeting.

**4. Committee reports**

- **Operations:** CISSSO is staying until at least September 30 and perhaps longer. We have a new contract with them. An Indigenous group is doing some short films outside at the rink. Irene reported on the process for getting charitable status and linking with other organizations that have it until we get our charitable status. Daniel from the Outaouais Foundation will come to talk with us if and when we want him to do so. We can't start working on the 10<sup>th</sup> Anniversary until we know when the CISSSO contract will end. There are concerns about continuing to rent to Peggy Bruin considering how little they pay. However they already have registrations so we need to let them stay until at least January.

**MOTION:** Carolyn moved and Ivan seconded that by January 2022 the board will make a decision concerning our future relationship with Peggy Bruin. When the GM is hired he/she will be tasked with reviewing this issue and preparing the recommendation in collaboration with the board.

Passed unanimously.

- **HR IN CAMERA**

- **Finance**

Carolyn reported that we got a \$50,000 loan in partnership with MRC. We might extend the timing for that loan. It is possible that 100% will be forgiven. The audit is underway. We expect the draft audit report by the beginning of September. Our cash position is good. Last year's budget projected a \$60,000 deficit but we are likely to show a small surplus. Carolyn will review and possibly revise our budget for April 2021 – March 2022 to present at the AGM.

- **Governance**

### ***Nominations***

We have three new candidates wishing to be nominated at the AGM: Helene Giroux, Kolleen and Lisa.

Estella is moving to BC so she has resigned.

Andrew will not stay on for the next term as he has other pressing commitments.

An official letter will go out to the 4 founding partners to determine who they wish to appoint to represent them. David will either stay on as their representative or he will seek nomination as an independent board member, depending on whether another representative of the founding partners is identified.

**ACTION: Kathleen and Irene will prepare and circulate an announcement seeking nominations to the board. David will help with the wording of that announcement.**

### ***AGM***

The proposed agenda and the individuals responsible for preparing and presenting these agenda items is as follows:

- President Report (including an update from CISSSO)- *Irene*
- Finance - *Carolyn*
- Moving Forward - Future of the Centre - *Pam*
- Charitable Status
- Partnership with Outaouais Community Foundation

- Yearly membership
- Working with MRC

Nominations and Elections: *Kathleen (with support from Ivan)*

Ivan will provide an intro in French.

**ACTION: Irene, Carolyn, Pam and Kathleen will prepare a draft presentation for the AGM for review at the September board meeting.**

**6. Other business**

**7. Date of next board meeting**

The next board meeting will be in person on Tuesday, September 7, 2021 at the CWLP lounge

**8. Adjournment**

The meeting was adjourned at 8:36