



MINUTES

Centre Wakefield LaPêche
ORDRE DU JOUR / AGENDA Conseil d'administration
Wednesday, April 13^h, 2022
 (via Zoom and in person at the Community Centre)

<p>Attendance (Board) Irene Richardson (President) Kathleen Lauder (minutes) Kolleen Gibson (treasurer) Sally Swan Chris Harris Andrea Rowe (TW) Vicki Carlan</p> <p>Attendance (Staff) Blair Mackay (GM)</p>	<p>Absent Pam Ross (Municipality) Carly Woods Helene Giroux (VP) Carolyn Nolan Ivan Hale</p>
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1. APPROVAL OF AGENDA

Motion: To approve the agenda, moved by Kathleen and seconded by Chris, approved unanimously

2. CONFLICT OF INTEREST

No conflict of interests reported

3. APPROVAL OF MINUTES

Motion: To approve the board minutes of the meeting held on March 9, 2022 moved by Andrea, seconded by sally, approved unanimously

4. OPERATIONS UPDATE

- Blair reported on numerous activities planned including the 10th Anniversary (April 30, May 6&7), TaDa, Summer Camps.
- Events presented by The Centre such as the puppet show needs to be supported and marketed by the board. If every board members invited 5 people, that means at least 60 people will be attending the event.
- Municipality grants were received – 3K for camps, 1K for the 10th Anniversary, 1K for recreation.
- Requested a June Musical grant from MRC ~5K.
- Community activities such as senior mobility, Pilates and recreational sports are back.

5. HR UPDATE

The centre is working on recruiting a new staff member, to be shared 50/50 with 100 Mile Network, responsible for communications and programs.

MOTION: Moved by Kathleen and seconded by Irene to proceed to work with the 100th Mile network to contract a shared resource for programs/communications at 15 or 20 hrs a week for \$28 an hour.

6. LANDSCAPING UPDATE

Carly has replaced Ivan as the WCC Board representative on this initiative. There needs to be a meeting scheduled with the groups/municipality to organize needs and process for improving landscaping.

7. MEMBERSHIP and Foundation

The annual support membership is implemented.

The CWLP partnership fund is proceeding with the Ottawa Community Foundation. There is a need to create a policy for this and it will be launched at a later date due to the fact that there are so many activities now.

8. FINANCE UPDATE

At the March year end the centre was in a strong financial position with \$70,000 in profit at the year end and \$200,000 in cash, some of which is a loan that must be repaid and funds committed for programs.

9. FUTURE OF THE CENTRE

With the \$10,000 ELAN grant, after receiving 5 applications for the consultant contract, we are ready to sign a contract with a company karmadharma.ca which has done similar work for Chelsea. The company will research critical questions concerning the sustainability of the centre.

11. ADJOURNMENT

Motion: To adjourn the meeting, moved by Kathleen, seconded by Irene, approved unanimously.

The meeting was adjourned at 9:01 pm.