



# **Centre Wakefield La Pêche**

## **Health and Safety Guidelines**

### **for staff, volunteers and participants**

### **during COVID-19**

as of July 18, 2020

## **Overview**

The Centre Wakefield La Pêche (CWLP) is planning to open the facility September 14<sup>st</sup>, 2020 to activity participants, volunteers, and the community in general. Assuming the present pandemic conditions do not change, the following guidelines will be implemented to reduce the risk of exposure to illnesses with general infection prevention and control recommendations for staff and visitors as well as protect everyone who once again plans to enjoy all the Centre has to offer.

## **Staff, Volunteers and Participants**

Staff, volunteers and participants who are ill will be asked to stay home (or be sent home if they develop symptoms while at the facility) to prevent transmitting the infection to others.

## **Mandatory Mask Wearing**

The Province of Quebec recently announced, “Wearing a mask or face covering that covers the nose and mouth will also be mandatory in enclosed or partially enclosed public places from July 18, 2020 for people age 12 and over.” The Province has made exemptions, “Children under 12 years of age, people whose particular medical condition prevents them from wearing a mask and people who are unable to put on or take off a mask by themselves do not have to wear a face covering. However, for children between 2 and 12 years of age, wearing a face covering or mask is recommended.”

Therefore, when the Centre opens, masks will be mandatory inside CWLP when one moves (walks) around.

## **Visitor Traffic Flow**

Traffic flow through the CWLP will be designed to have visitors move in one direction and not have people passing each other in narrow areas such as hallways and entrances. Visitors will enter through a single entrance and then exit the facility through a different door. Directional signage will be posted to assist visitors in understanding which direction they should be moving through the facility.

## **Screening**

A 'Sign in Table' has been set up at the main entrance to collect contact information for all visitors at the CWLP in case of a need for contact tracing.

Active (person to person) verbal screening before admitting visitors to the CWLP will take place, when possible, as the preferred screening methodology. When active screening is not possible, the Centre will rely on visitors to self-access their potential covid-19 symptoms. Screening will reduce the spread of COVID-19 transmission in the community. As mentioned above, visitors who are symptomatic will be asked to leave the premises. The symptomatic person will be strongly encouraged to contact the Service Quebec at 819-644-4545 or 1-877-644-4545 immediately for further direction.

## **Physical Distancing**

Although it will be mandatory to wear a mask indoors at the CWLP, maintaining social (physical) distancing within the Centres will be still encouraged, ideally at least 2 metres between individuals. Meeting furniture and event spaces will be marked out to assist with the maintaining of the proper distances based on the type of activity (families who live together do not need to maintain physical distancing).

## **Cleaning and Disinfection**

Commonly "high touched" surfaces (light switches, door handles, commonly used counter tops, tap fixtures....) will be cleaned and disinfected routinely throughout the day. A broader clean up and surface disinfection will occur weekly. Prior and after meetings and other events tables, chairs, mixers, remote controls, .... will be wiped down and disinfected.

## **COVID-19 Prevention Supplies**

CWLP will provide COVID-19 prevention supplies onsite throughout the premises for visitors, staff and volunteers. Alcohol-based hand rubs (ABHR) onsite will have an alcohol concentration of at least 60%. Staff and volunteers will be equipped with and trained to use appropriate PPE. Lastly, masks will be available on-site for any visitors that may need one.

## **Communication**

Various Covid-19 informative, educational posters providing instruction on hand hygiene, respiratory hygiene, cough etiquette, and mask use will be posted and visible throughout the Centre.

For more information contact the Health & Safety Coordinator at [coordination@centrewakefieldapeche.ca](mailto:coordination@centrewakefieldapeche.ca) or 819-459-2025